



ST STEPHEN WALBROOK



ANNUAL REPORT 2018

A Year of Bountiful Blessing!

Parish Priest Revd Stephen Baxter

I am deeply grateful to all members of the community of St Stephen Walbrook for all the generous support given to the church in the past year, the first for me as Parish Priest.

It is indeed exciting to participate in the life of St Stephen Walbrook in this increasingly vibrant part of the City of London where there is great potential for this thrilling space as a place and source of sanctuary, inspiration and celebration.

The opportunity to reflect on the last year has reminded me of the diversity of events and developments.

The Heartbeat of the City

The spiritual heartbeat of St Stephen Walbrook is the communal worship at the Choral Eucharist on Thursday lunchtime and the Tuesday morning reflections START:STOP and Choral Classics on a Monday lunchtime to which we have added a monthly Choral Evensong on the third Wednesday of the month.

Civic Services

We have been delighted by the privilege to host a number of civic and livery services, most notably the Grocers' Installation Service at which Dr Rowan Williams was the preacher and the Thanksgiving Service for the Lord Mayor and Lady Mayoress, Charles and

Samantha Bowman in November. We also had the joy a number of weddings and the honour of providing memorial services for members who had contributed significantly to the communities of the City.

To enable informal conversation around aspects of our faith, we held the first series of discussion evenings, Time and Space, in the autumn which served as preparation for confirmation for three members of the church at a joyous service at St Paul's Cathedral. Further courses will be arranged for this year.

... A place and source of sanctuary, inspiration and celebration...'

Musical Partnerships

Music plays a crucial role in the ministry of the church in this amazing and often unrelenting city and I am delighted that the musical partnership with St Martin-in-the-Fields has flourished during the year including the sharing of the Choral Scholars with St Martins. This partnership has enabled the provision of inspiring, consistently high quality and refreshingly varied choral music. We also had the slightly nerve-wracking thrill of a live broadcast of Choral Evensong on Radio 3 in December.

St Stephen Walbrook now

provides support for the Musicians' Church network. To celebrate the network, a concert was held on St Cecilia's Day in November with the composer and conductor, John Rutter (who is also a Patron of the Musicians' Church), directing the choir and audience. This involvement is helping to attract more choirs and orchestras interested in arranging concerts.

Living and Working in the Gospel

There is of course much to be done to realise the full potential of the church in projecting and living the gospel of Jesus Christ in this city. We need to work on closer interaction with neighbouring businesses and in enhancing the role of the church as a well-known community asset with extended opening hours. Also, whilst we have encouragingly strengthened links with The Samaritans and The Red Cross, the church's contribution to supporting mental wellbeing and providing support for the marginalised in the City is an area we would like to further develop.

I reiterate my thanks to all who have contributed to the ministry of St Stephen Walbrook and look forward to your continued, much valued support in 2019.



Revd Stephen Baxter

Volunteers...

We are indebted to the members of St Stephen who help run various ministries throughout the year from reading and taking collections to helping to serve and prepare sandwiches. Be sure, our thanks go to you all. Here is a small snapshot of the valuable contributions from our church members.



Paul has been most instrumental in setting up most of our IT systems from

the website and our invoicing system to a new cashless system of giving this year that allows people to donate via their debit or credit card



Marion (Left), Fiona (Right)

Every Wednesday we are indebted to the Friends of City Churches, Church Watchers who are on hand to greet and provide information to our many visitors.

Phillip has been developing our presence online and using traditional media. He also regularly takes the Tuesday morning Start:Stop sessions, and leads other prayer led initiatives in the church.



Meg (Left) and Margaret (Lower right) have been taking charge of hospitality by producing hundreds of

delicious canapes for key services throughout the year. Meg also regularly hosts the Tuesday Start:Stop early morning reflections.



Victor has been a part of the church community for many years and for the past five years or so has been the main Server at the Eucharist and other special services at St Stephen Walbrook.

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Editor: Elizabeth Maragh, Administrator, St Stephen Walbrook

Mission

Phillip Dawson

Thy Kingdom Come

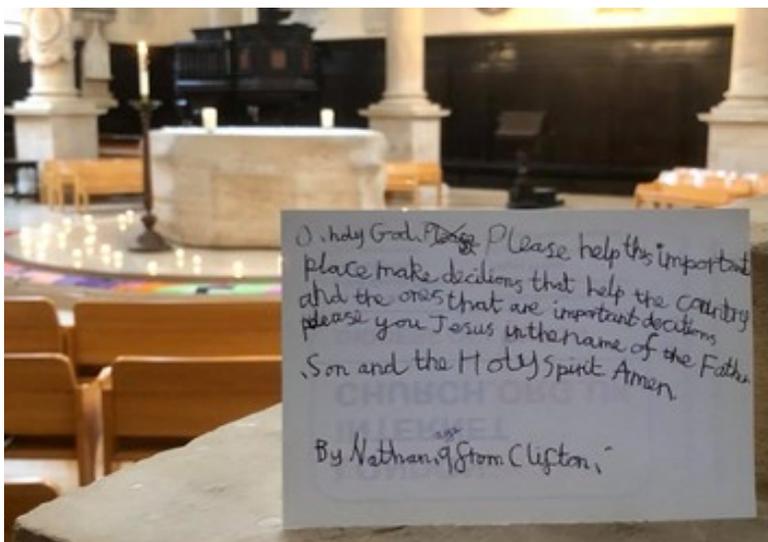
In May we held our first Day of Prayer as part of Thy Kingdom Come, the Archbishop of Canterbury's global season of prayer. The aim was to allow people to drop in when convenient and provide the opportunity for prayer and reflection and the opportunity to explore different approaches to prayer.

We organised the day around the Offices of Morning, Noon, Evening and Night Prayer.

Between these times each hour followed a structure with the first quarter of an hour beginning with corporate prayer read from the lectern.

Prayers were submitted by members of the SSW congregation and members of the London Internet Church. During the second quarter of each hour reflective music was played and visitors were invited to use the four prayer stations around the church which provided guidance on different approaches to prayer. The third quarter of each hour took the form of intercessory prayer led by a volunteer using prayer cards left in church and prayers submitted via the London Internet Church. The final quarter of each hour was dedicated to silent prayer.

Throughout the day prayers during each hour were focussed according to the themes of the Benedictine tradition. Thank you to everyone who helped to organise the day.



The tradition of bell ringing in the City is as strong as ever. And remains so at St Stephen Walbrook. There are some cities that ring on the hour, however, here we ring prior to each Service and our regular recitals. The St Stephen church bell is rung by Stephen, a long time church member and volunteer.

Ministry - Services



Tuesday START:STOP continues to provide vital ministry for City Workers (and others) at the start of their day between 7:45am and 9:15am.

The pattern of 10-minute meditations, starting every 15-minutes, continues. On average we receive around 20—25 people each morning.

Feedback is very positive with many saying it helps them start their week feeling calm and spiritual.

Our thanks to Revdd Stephen Baxter and volunteers, Meg Post and Phillip Dawson, for leading these reflections, and to Lee for opening the church early and welcoming attendees.

Thursday lunchtime Choral Eucharist services have continued to be our main weekly service. Since September, the music has been provided by our Choral Scholars, during term time, and members of the St Stephen Voices our of term time. Our thanks to all those who have helped run this service, whether through music, reading, bell-ringing, or serving. The light lunch continues to be

enjoyed by those able to stay, and this is an important part of our ministry. Thanks to Lee for providing this. Prayers are said at the prayer board at around 2pm.



Regular Choral Evensong started in Summer 2018, followed by the St Stephen Garden Party.



Services are held every third Wednesday and have been well received - in particular, the BBC Radio 3 broadcast of Choral Evensong with the St Stephen Voices, in December - which was very exciting and attracted listeners from far and wide.

Ministry: Services

Civic & Livery, Jonathan Shiels



Uplifting Service

The Lord Mayor's Year concluded with the annual 'Service of Thanksgiving' held on 5th November. The congregation included representatives of the Livery Companies, Ward Clubs, City Organisations, congregation and visitors. When first started four years ago, the congregation consisted of just forty-five people but this has now grown to over three hundred. It was a tremendously uplifting occasion with choir, anthems and enthusiastic hymn singing by the congregation who were accompanied by the Brandenburg Brass and organ. As always, we are extremely grateful to Meg Post and Margaret Brown for creating over 1500 delicious canapés for the reception and are indebted to our friends, Robert and Robyn Wilson of the Don Restaurant, and Evan Gill of Zonin UK Ltd, for sponsoring the

sparkling reception.

Thanks go to everyone who helped to make the occasion such a success.



Links between St Stephen Walbrook, Mansion House and the Livery have continued to flourish over the past year. St Stephen Walbrook is the Lord Mayor's Parish Church and he or she is traditionally made an Honorary Churchwarden at a short ceremony in Mansion House early in the Mayoral year. During the ceremony this year, Alderman Peter Estlin, Lord Mayor, was presented with the

Honorary Churchwarden's stave, engraved with his name and year of office.



St Stephen Church Wardens present the St Stephen honorary church warden stave to Lord Mayor Peter Estlin

Livery Associations

St Stephen Walbrook has continued to host a large number of livery events over the year and these included the Weavers' Company Limborough Lecture, a Skinners' Company Service in May, the Grocers' Election Service in July when the preacher was Dr Rowan Williams, an Evensong for the Parish Clerks' Company in October and Carol Services for the Chartered Accountants and Chartered Secretaries and Administrators. In addition, we hosted a reception for the City Giving Day's 'Long Long Lunch' in St Swithin's Lane in September and an evening reception for the Lord Mayor following the Lord Mayors' Show in November.

Once again the Worshipful Company of Gardeners decorated the church superbly for Christmas, before holding their own Carol Service at the church.

Our thanks particularly go to Ron Froud and Stephen Crisp for their outstanding festive decorations.

We greatly value our association with the Livery Companies of the City and hope that this continues and grows in the year ahead.

Ministry: Services

Our Special Services in the past year have included: Revd Stephen Baxter's Licensing service (April), The Grocers' Company Election Service (July), Summer Evensong and Garden Party (July), Business Harvest Festival service (October), Parish Clerks' Evensong (October), The Lord Mayor's service (November), and Parish Carol service, Midnight Mass, Ash Wednesday, and the Easter Vigil. As well as carol services for City livery companies and business groups such as: Fight for Sight, Cancer Research UK, the Worshipful Company of Chartered Accountants, the Worshipful Company of Chartered Secretaries, Gardeners' Company, Harrow School and Christ's Hospital all featured.



Business Harvest Festival

Local businesses, shops and restaurants were invited to provide items related to their trade to give thanks to God for their gifts and to be blessed as part of the Harvest Festival service. This also in recognition of their contribution to the City of London and its workers.



Special Harvest Lunch, held after the service





The Salvation Church was developed from a youth group in a long-established ministry that reaches out to the Chinese community predominantly in London. Since moving to St Stephen Walbrook, we have become an independent congregation, remaining in fellowship with our sister churches and the wider Elim Pentecostal family.



Our vision is to fulfill and help others to fulfill Jesus' 'Great Commission'. St Stephen Walbrook being centrally located and a tourist attraction, provides us with a great opportunity to share our love for Jesus

with anyone who comes along regardless of background, including locals and tourists. Our members are from all over London and further afield. Our primary focus is outwards: reaching those outside the church, participate in other ministries, such as volunteering with Aslan, the K180 outreach in Ealing and working with Operation Mobilisation. We are in partnership with two churches in Romania, support their work with short term mission trips each year and through our giving and prayer. We host 'Food and Fellowship' on last Sunday of each month, where we invite others to share a meal and spend time together after service. All are welcome to our service from 11am.



Our new community choir started every Wednesday from September and has gathered momentum. Performances included: "In Flanders Fields" at the Remembrance week Eucharist, "Good Christians all rejoice" at the Parish Carol service (in front of about 300 people!), and a little-known "Ave Verum Corpus" by Robert Pearsall sung at the Maundy Thursday Eucharist. Our most

extraordinary outing (so far) has been participating in the premiere of a staged Cantata featuring professional soloists and chorus, community choir, instrumental ensemble and 20 dancers. Again this was to a large audience in aid of Lepra (a Leprosy charity).



Confirmation and New Church Members

There were a number of baptisms and weddings throughout the year, in particular we said congratulations to Sarah Martin and John Omoti who were confirmed and Vincent White who was baptised and confirmed at St Paul's Cathedral on Saturday 3rd November by The Rt Revd Pete Broadbent. It has been a great privilege to explore aspects of our faith together with Sarah, John, Vince and many others at "Time and Space" – our Thursday evening discussion group at St Stephen and we hope to continue it again in 2019.



Electoral Roll and New Church Members

Every six years each Anglican church is required to cancel its electoral roll and start again, by constructing a new one. 2019 is such a year, and all those on the 2018 Roll were invited to apply to be included in the new one.

A new Roll has now been established containing a total of sixty four names. It may be that some people missed the deadline for applications to be submitted, but if they still apply their applications will be dealt with after the annual meetings in April 2019.

Melvyn Jeremiah (Electoral Roll Officer)

A warm welcome to new church members at St Stephen Walbrook...



We love the warm, friendly and family feel of the church. We particularly enjoyed the

Christmas carol service and look forward to attending more services.

Oyeyemi and Adetutu Buraimo with their twin boys.



We met Liz and Stephen and their friendly welcome, together with the spirituality of the church, encouraged us to attend and become more involved in Services.

Recitals

John Seagrim

The Walbrook Music Trust, the independent charity responsible for the Church's regular Tuesday lunchtime recital series, staged 46 chamber concerts to audiences that regularly numbered over 40 in 2018. All the concerts were staged free of charge, lasted a short hour and as ever attracted an incredibly high calibre of performer, many of whom are graduates from the Guildhall School of Music. The musicians all brilliantly performed for no fee and all the costs of staging the concerts were met by the charity and its trustees – the upshot being that again all of the retiring collections, which in 2018 came to £4,000 (including gift aid), were deservedly paid into church funds.

Molly Adams, herself an exceptional mezzo soprano, organises all the bookings of the concerts and the preparation of all the concert programmes. The concerts are promoted by Matthew Butt and Trevor Rowe with Edward Adams in the role of musical director. We also welcomed a new trustee in Tom Shorter, an accomplished musician and musical director who is also responsible for all the events at St Stephen Walbrook. All of the trustees labour tirelessly for no fee but for their passion for music and their love of St Stephen Walbrook, and we would like to thank them all.



Oliver Nelson violin and Vasileos Rakitzis piano

The **Monday lunchtime “Choral Classics”** series has continued with our Choral Scholars. Each year a new group take on the mantle of performing at St Stephen's each Monday, under the direction of Dr Andrew Earis. Each recital takes the form of thirty minutes of music and readings reflecting on a new theme (e.g. Joy, Sorrow, Love etc.) each week. On average, around 45 people attended each Recital in 2018, from all walks of life in the City.



Organ Recitals - Our Friday Organ recital series has been providing 50 recitals per year for over 50 years. We continue to have repeat visits from organists and audience alike who enjoy the varied programme.



Arts & Cultural Programme

Phillip Dawson

In 2019 our events will be focussed around the theme of “Fantastic Feats” - The City of London Corporation’s Cultural Programme. Events at St Stephen Walbrook will include a panel event in June during Creativity and Well-being Week, speakers will include representatives from the Architects Mental Health Forum, arts education and academics focusing on the life of ‘polymath’ architects associated with St Stephen Walbrook (Wren and Vanbrugh).

We hope to partner (subject to funding) with Scale Rule - a charity specialising in engaging young people in engineering and design. The Scale Rule team will work with young people to generate ideas for a temporary installation in our churchyard which responds to the theme of boundaries. The installation will be unveiled in September during the London Design Festival at a special reception when we hope to hear from leading academics and historians about our dome, altar and the founding of the Samaritans - just some of the fantastic feats of St Stephen Walbrook - and hear how they have transformed the City of London



We aim to continue our mission to engage in arts and culture by building on our existing partnerships with the Samaritans and the Arts Chaplaincy of the University of the Arts as well as new links formed with The Bethlem Gallery and Museum of the Mind - part of the South London & Maudsley NHS Trust.



Concert & Music Highlights

Tom Shorter

We have been in demand for a range of musical activities this last year. External bookings for rehearsals and concerts have risen. Popchoir rehearsed here from August to December, and other groups such as the Renaissance Singers have also booked rehearsals.

We participated in the new programme, “Summer Music in City Churches,” hosting two of the concerts. We have held several concerts in the spring series of the “Brandenburg Choral Festival,” as well the Chandos Chamber Choir, and “We are sound” who put on three concerts literally ‘in the dark’.

Music publisher Boosey & Hawkes produced a choral sampler CD here, and we were delighted to welcome Classic FM for music filming by Cellist Yo-Yo Ma and Voces8.



We Are Sound—reawakening our sense of music



The irreplaceable Yo Yo Ma performs at St Stephen Walbrook, for a Classic FM recording as part of his worldwide tour of Bach concerts.



On 22nd November (St Cecilia’s Day), a special night of song and music was held to launch the Musicians’ Church at St Stephen Walbrook. Close to 200 people attended the service and enjoyed refreshments afterwards. Since then the website has been generating interest and enquiries from those seeking venues.

Buildings and Fabric

John Seagrim

In 2018 we saw the formulation, compilation and submission of a comprehensive assessment of the structural and decorative impact of the substantial building works to the west of the church.

As I write we are looking forward to a satisfactory resolution which would then allow the church to programme the necessary repairs and redecorations to coordinate with our plans to; re-lamp the church with a cost effective and energy efficient LED system; replace the church's aged heating boilers with more efficient and environmentally friendly models and undertake an overhaul and 'full service' of our magnificent organ.

It makes enormous sense to do all of these in a coordinated way given that all will require the introduction of scaffolding and quite possibly a cherry picker, with the considerable disruption that that necessarily entails.

Although awaiting resolution to our submissions, which necessarily puts our programme of works on hold, a number of restorations were undertaken over the year; the

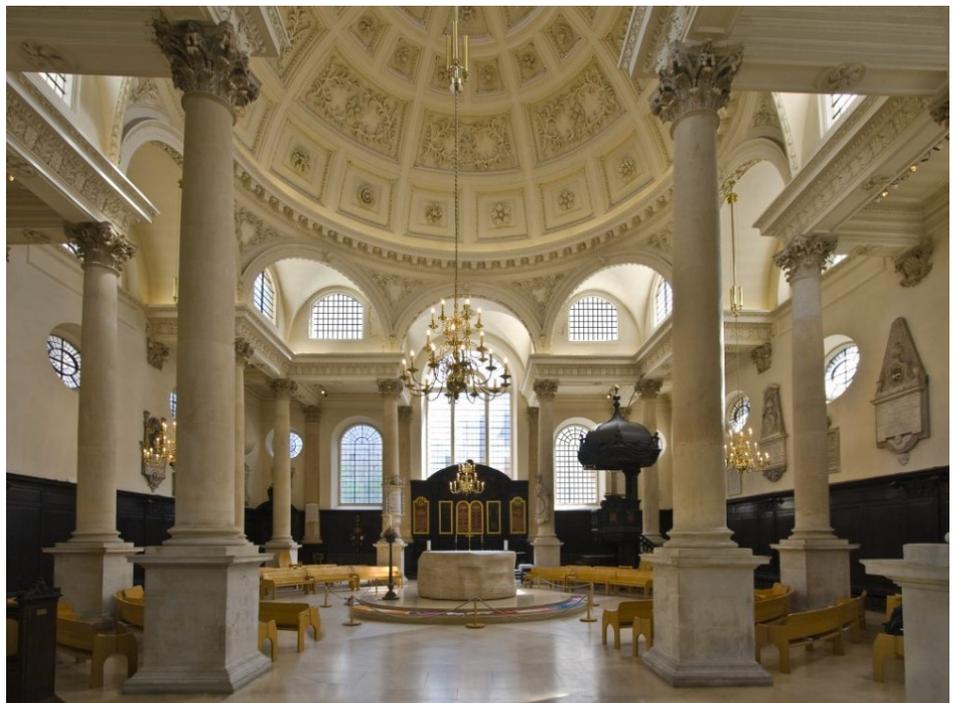
cracked marble slabs that sit atop the radiator covers at the East and West end were beautifully repaired and restored; the loose limestone paving at the threshold between the two central most westerly columns was secured for reasons of health and safety and a repair was made to the damaged moulding around the base of the column to the south of the original altar. All of the above were undertaken by Cliveden Conservation.

Redevelopments

Oliver Caroe, the church architect, and I continue to work on a coordinated scheme for the redevelopment of the crypt, including the enhancement and expansion of the facilities and

services therein; the refurbishment of the two tower rooms above the vestry and the exploration of the possibilities for installing workable disabled access.

The fabric fund, the 2018 expenditure of which, with the Archdeacon of London's approval, was met by the proceeds from the sale of the Benjamin West painting, will continue to secure and appropriately augment the church and its fabric.



Communications

Phillip Dawson

These verses from scripture help to inform our approach to daily communications at St Stephen Walbrook:

*Seven times a day do I praise thee; * because of thy righteous judgments. (Psalm 119.164)*

*In the evening, and morning, and at noon-day will I pray, and that instantly; * and he shall hear my voice. (Psalm 55.18)*

Rejoice always, pray without ceasing, give thanks in all circumstances; for this is the will of God in Christ Jesus for you. (1 Thessalonians 5.16-18)

During the past twelve months we have introduced a news page onto our website www.ststephenwalbrook.net to showcase the life and active ministry of the church and wherever possible changed images on the front page and banners to become more people-led. The London Internet Church website has now been merged with the St Stephen Walbrook website which means we can keep it maintained and so continue to support the community.



Click the image to light a candle, write your prayer and submit



Click on the image to stream today's morning prayer before starting your workday



Click on the image to stream today's night prayer before you retire



Click the image to start writing your prayer and submit

Newsletter

The past year has also seen us introduce a new, colour newsletter wonderfully written and produced by church member, Phillip Dawson. Each edition features "Parish Life in Pictures" as well as a "Parishioner Perspective" and "Praying with Pictures" using an image from the church to accompany a prayer. Thank you to everyone who has contributed a 'parishioner perspective' this year.

Website

www.ststephenwalbrook.net

Sign up to receive our newsletters here: <https://ststephenwalbrook.net/newsletter-signup/>

Communications

Phillip Dawson

Since April we have increased our social media presence, tweeting or posting seven times a day, inspired by the words of Psalm 119. Seven tweets are scheduled each week day at a quarter to the hour - the time that several of our principal services begin. Inspired by Psalm 55, we tweet at least three prayers; links to our library of videos of morning and evening prayer and at least one other prayer, around noon. Prayer requests received via the London Internet Church are shared. Posts about forthcoming events are incorporated wherever possible into prayers, as we seek to 'pray without ceasing.' Each post is accompanied by an image, often an image taken by a visitor and shared online.

Our Twitter account has over 2,300 followers, achieves around 42,000 tweet views per month and 271 unique visits to our Twitter profile. Our Facebook profile has grown steadily from a small number of followers last year to 104 followers in March 2019. Our Facebook posts reach over 700 individual accounts each month and result in over 600 direct engagements. Our most active tweets combine good imagery and effective tagging. Our recent Ash Wednesday picture tweets reached 6095 timelines and resulted in 113 direct engagements (analysis below).

Impressions	6,095
Total engagements	113
Media engagements	50
Likes	26
Profile clicks	13
Detail expands	12
Link clicks	6
Retweets	5
Hashtag clicks	1



St Stephen Walbrook is at St Stephen Walbrook.
Published by Phillip Dawson · 11 March at 17:45 · London ·

Dear Lord,
Let us start our work in faith, continue in obedience and finish with love.
Join us every Tuesday from 7.45-9.15am. Start your day by stopping to reflect. Ten minute reflections begin on the quarter hour.
<https://ststephenwalbrook.net/activities/start-stop/>

St Stephen Walbrook
Religious organisation

140 People reached 9 Engagements

Example Facebook Post.
140 reached. 9 engagements.



St Stephen Walbrook @StStephenEC4N · Mar 7
Remember that you are dust, and to dust you shall return.
Turn away from sin and be faithful to Christ.
Thank you to @bishopSarahM for preaching and celebrating at our Choral Eucharist for Ash Wednesday yesterday.
#LentPilgrim
[facebook.com/media/set/?set...](https://www.facebook.com/media/set/?set...)

5 Retweets 26 Likes

Example Tweet.
6095 impressions. 113 Engagements.

www.twitter.com/StStephenEC4N
www.facebook.com/ststephenec4n

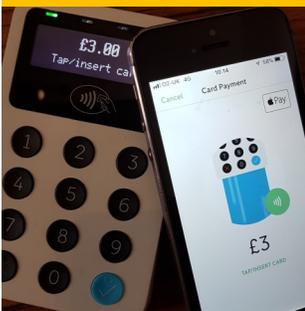
Information Technology

Paul de Ridder

Electronic giving

We, along with many other churches, realised that people now carry around less cash and so we needed to find a way to help people donate money via card payments. Following a considerable amount of research and tests during the year, Paul de Ridder was able to identify a method of making donations by card that is both simple, fast and secure. It is as easy as paying for your cappuccino and latte at PRET and simply involves a card reader and mobile device.

Cashless is primarily suited for people attending a Service like the Eucharist, or an organ recital or the like because the helper can collect donations in both cash and card at the same time. We are now exploring an option of installing a floor-mounted console with integrated contactless card reader. Such a unit could be unattended and would be useful for visitors and tourists who often come in for a quick walk-about, when no staff member is present to take a card donation manually.



The new St Stephen website was launched in March 2017. Visitor traffic continues to grow steadily: up from 15,000 for the year ending March 2018 to 19,000 for the subsequent 12 months.

Also In compliance with recent **General Data Protection (GDPR) rules**, the website now provides a General Privacy Notice explaining how we process, file and protect personal data. We also contacted all those on our database in May 2018 to complete a GDPR consent form allowing us to maintain contact with them..

Sermon recordings are also now available for listening or for download from the website as well.

St Stephen Walbrook City of London a place of celebration

Home About Us What's on Services Resources Contact Us Internet Church

Thursday Lunchtime Sung Eucharist

Welcome to the website of St Stephen Walbrook where you will find details of our regular weekly services and upcoming events, live sermons as well as many articles about the rich history, heritage and features of this unique church.

"O God, make the door of this house wide enough to receive all who need human love and fellowship, narrow enough to shut out all envy, pride and strife, "Make its threshold smooth enough to be no stumbling-block to children, nor to straying feet, but rugged and strong enough to turn back the tempter's power. "God make the door of this house the gateway to Thine eternal kingdom."

This prayer, written by Bishop Thomas Ken, is at one time thought to have been inscribed on the door of St Stephen Walbrook.

About Us Events Internet Church

Upcoming Events Recent Sermons

Eucharist Wednesday, 17th April 8:30am - 8:50am

Offering Our Best to God by Revd Stephen Baxter

Financial Report and Annual Accounts

Treasurer - David Atterbury Thomas

Financial Result:

The PCC reports a deficit of **£10,625 (2017 £4,530)**. At the year end our total of unrestricted funds were **£ 54,123 (2017 £64,748)**.

Council:

The members of the PCC during the year were as shown on the previous page.

All members of the PCC are either ex officio or are elected at the Annual Parochial Church Meeting in accordance with the Church Representation Rules. The Parish has adopted a policy of electing Wardens and PCC Members annually.

Our income has risen in 2018. Church collections have increased both from services and musical activities. There has however been a continuing fall off in the levels of planned giving. Our 2019 budget recognizes a deficit in this coming year. The Church has established a good basis over this past year for increasing our income across all our activities. In time this will enable us to close the gap.

The Grocers' Company have continued their support towards clergy expenses and Diocesan grants have been received towards the relaunch of the Musicians Church in the Diocese now administered at St Stephen Walbrook and towards the costs of establishing a new administrative support team at the Church. We are particularly grateful for these financial contributions.

The Church Rate contributions from local businesses have fallen this year but remain an important contributor to our finances. Efforts continue to be made to engage local businesses this coming year, not least with Bloomberg and other businesses associated with this major new development.

Planned changes in our administrative support team has increased our overall cost base. All other costs remain tightly controlled. Choral music remains an important element of our church services and much has been achieved with the resources available to us.

Our fabric fund is supported by the Benjamin West fund administered by the Diocese and these contributions support vital repairs, maintenance and building work so essential to preserving the splendid Wren Church with which we are entrusted.

Special thanks are due to Elizabeth Maragh and Tom Shorter our Administrators, John Seagrim, our Fabric Warden, who additionally manages our fabric fund, and Paul de Ridder who not only handles the Gift Aid claims but ably assists in making the Church's accounting system work.

David Atterbury Thomas
Treasurer and Church Warden

The Parochial Church Council (PCC) of St Stephen Walbrook

St Stephen Walbrook (People)

Parish Priest

The Revd Stephen Baxter

Staff Members

Lee Fitzgerald, Verger

Tom Shorter, Music and Bookings
Administrator

Elizabeth Maragh, Finance and General
Administrator

PCC Members

Alex Ng

Bryan Lovell (Churchwarden)

David Atterbury Thomas
(Churchwarden, Treasurer)

Emma Whitlam (Churchwarden)

John Seagrim (Churchwarden)

John Garbutt (Churchwarden, Lay
Chairman)

Revd Roger Hoath

Jonathan Shiels (Churchwarden)

Michael Walton

James Thomson (Churchwarden)

Margaret Brown

Meg Post (Churchwarden)

Paul de Ridder

Robin Mortimer

Melvyn Jeremiah

Peter Livock

Phillip Dawson

Stephen Baxter

Elizabeth Maragh (PCC Secretary)

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue,
Kings Hill, Kent ME19 4JQ

Barclays Bank PLC, Leicester, LE87 2BB

Responsibilities of the PCC:

The PCC is required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Parish as at the end of the financial year and of its income and expenditure from that period. In preparing those accounts, the PCC is required to select appropriate accounting policies, make judgements and estimates that are reasonable and prudent and state whether all accounting standards which they consider to be applicable have been followed. The PCC is also required to use a going concern basis in preparing the accounts unless this is inappropriate.

The PCC has the responsibility for ensuring that there are proper accounting records kept, and for taking such steps as are reasonably open to safeguard the assets of the Parish and to prevent and detect fraud and other irregularities.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, in relation to having due regard to House of Bishop's guidance on safeguarding children and vulnerable adults.

Principal activity and review:

The PCC has the responsibility of cooperating with the Parish Priest in promoting in the ecclesiastical parish of St Stephen Walbrook the whole mission of the Church, pastoral, evangelistic, social and ecumenical. During 2018 the PCC believes it has met these objectives and will be maintained in the future. The Church is currently registered with the Charity Commission - CC number 1130738. In planning the activities for the year the PCC have kept in mind the Charity Commissioner's guidance on public benefit.

Major Risks:

The PCC believes that it has identified and reviewed all major risks that might affect the mission and have sufficient systems and procedures in place to mitigate those risks. In particular the PCC believes that the level of reserves held are sufficient and reasonable to maintain the mission.

Financial Report and Annual Accounts

Treasurer - David Atterbury Thomas

ST STEPHEN WALBROOK STATEMENT OF FINANCIAL ACTIVITIES						
FOR THE FINANCIAL YEAR 2018						
	2018			2017		
	Unrestricted funds(£)	Restricted funds (£)	Total funds (£)	Unrestricted funds(£)	Restricted funds (£)	Total funds (£)
Income						
Giving, donations and related income	61,960	-	61,960	64,351	-	64,351
Collections	40,647	-	40,647	33,744	-	33,744
Church Rate	13,872	-	13,872	17,982	-	17,982
Receipts from Church Activities	13,157	-	13,157	15,763	-	15,763
Church Hire	27,329	-	27,329	27,680	-	27,680
One off Grants	19,063	-	19,063	13,478	2,250	15,728
Reimbursement from Benjamin West Fund	-	44,857	44,857	-	25,786	25,786
Other Income	-	-	-	559	-	559
Total Income	176,028	44,857	220,885	173,556	28,036	201,592
Special Costs						
Diocesan Common Fund	28,000	-	28,000	27,000	-	27,000
Repairs, Maintenance and Expenses	-	44,857	44,857	-	26,058	26,058
Other Special Costs	6,342	-	6,342	17,675	-	17,675
Total Special Costs	34,342	44,857	79,200	44,675	26,058	70,733
Income after Special Costs	141,685	-	141,685	128,881	1,978	130,859
Expenditure						
People Costs	85,158	-	85,158	64,707	-	64,707
Music	33,370	-	33,370	37,368	-	37,368
Church Running Costs	9,506	-	9,506	8,785	-	8,785
Church Building Costs	10,495	-	10,495	9,355	-	9,355
London Internet Church, IT and Comms	3,370	-	3,370	5,594	-	5,594
Events and Functions	7,351	-	7,351	4,536	-	4,536
Professional Fees and Costs	3,060	-	3,060	3,066	-	3,066
Total Regular Costs	152,310	-	152,310	133,411	-	133,411
Net Income / (Expenditure)	(10,625)	-	(10,625)	(4,530)	1,978	(2,552)
Transfer from Endowment Fund	-	-	-	683	-	683
Net Movement in Funds	(10,625)	-	(10,625)	(3,847)	1,978	(1,869)

Financial Report and Annual Accounts

Treasurer - David Atterbury Thomas

ST STEPHEN WALBROOK STATEMENT OF ACTIVITIES /CONT'D						
BALANCE SHEET						
As at 31 December 2018						
	Unrestricted funds (£)		Restricted funds (£)		Total funds (£)	
	31/12/2018	31/12/2017	31/12/2018	31/12/2017	31/12/2018	31/12/2017
Assets						
Bank and Investment						
CAF - Current Account	64,386	69,222	-	-	64,386	69,222
Barclays - Current Account	-	-	2,162	2,162	2,162	2,162
CCLA (CBF) - Deposit Account	1,000	1,000	-	-	1,000	1,000
Charities Official Investment Fund	153	153	-	-	153	153
Total Bank	65,539	70,375	2,162	2,162	67,700	72,537
					-	-
Current Assets						
Accounts Receivable	2,873	-	-	-		
Accrued Income	2,523	8,028	-	-	2,523	8,028
Petty Cash	26	139	-	-	26	139
Prepayments	8,128	2,318	-	-	8,128	2,318
Total Current Assets	13,550	10,486	-	-	13,550	10,486
					-	-
Total Assets	79,089	80,861	2,162	2,162	81,250	83,022
Liabilities						
Current Liabilities						
Accruals	24,966	16,113	-	-	24,966	16,113
Total Current Liabilities	24,966	16,113	-	-	24,966	16,113
Total Liabilities	24,966	16,113	-	-	24,966	16,113
Net Assets	54,123	64,748	2,162	2,162	56,285	66,909
Funds						
Net Movement in Funds	(10,625)	(4,530)	-	1,978	(10,625)	(2,552)
Funds , brought forward	64,748	69,278	2,162	184	66,910	69,462
Total Funds	54,123	64,748	2,162	2,162	56,285	66,910

The Annual Accounts as approved by the PCC

David Atterbury Thomas
Treasurer



Reverend Stephen Baxter
Parish Priest



Financial Report and Annual Accounts

Treasurer - David Atterbury Thomas

Notes to the Accounts for the year ended 31 December 2018

1. Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have been prepared under FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

2. Funds

Unrestricted Funds - These represent the remaining income funds of the PCC that are available for the spending on the general purposes of the PCC.

Restricted Funds - These are income funds that must be spent on restricted purposes. In this case the fund is the Fabric Fund used for the purposes of the upkeep, maintenance and repairs of the Church building.

3. Staff Costs

	2018	2017
Wages and salaries (included in People Costs)	£84,976	£64,234
Average number of employees	3	2

4. Related Parties

No payments or expenses were paid to any PCC member, persons connected to them or related parties.

5. Independent examiner's remuneration

The independent examiner's remuneration was £1,800 (2017 £1,800).

Financial Report and Annual Accounts

Treasurer - David Atterbury Thomas

Independent Examiner's Report to the Members of the Parochial Church Council of St Stephen Walbrook

This report on the accounts of the PCC for the year ended 31 December 2018, which are set out on pages 17 to 21, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 ('the Regulations') and Section 144 of the Charities Act 2011 ('the 2011 Act').

Respective responsibilities of the PCC and examiner

As described in page 18 the PCC is responsible for the preparation of the accounts. The PCC considers that the audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to issue this report on those accounts in accordance with the Regulations.

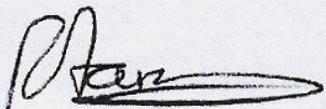
Basis of this report

My examination was carried out in accordance with General Directions given by the Charity Commission under 43(7)(b) of the Act and to be found in the Church Guidance, 2006 edition, issued by the Finance division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures under-taken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Rowland Aarons

Brooks Green

342 Regents Park Road

London N3 2LJ

24th April 2019



St Stephen Walbrook

Annual Report and Accounts 2018

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